

MEMORANDUM FOR MAJOR SUBORDINATE COMMANDS

SUBJECT: Integration of Project Cooperation Agreements (PCA's) and Supporting Project Documents

1. References:

- a. CECW-L/CECW-F memorandum dated 17 November 1992, subject: Development and Approval Process for Project Cooperation Agreements (PCA's).
- b. EC 11-8-2 (FR) dated 31 March 1993, Annual Program and Budget Request for Civil Works Activities, Corps of Engineers, Fiscal Year 1995.
- c. ER 1110-2-1150 dated 31 January 1994, Engineering and Design for Civil Works Projects.

2. Reference l.a. provided guidance on the project document supporting the PCA. While we are making progress in getting issues identified and addressed before submission of the PCA package, we have experienced problems where a Limited Reevaluation Report (LRR) is the supporting document to the PCA.

3. Paragraph 4. of reference l.a. specifies: "Ideally, the project document that supports the PCA would be the Feasibility Report with Engineering Appendix. However, for projects in transition and for Congressionally added projects, the document could be a General Design Memorandum (GDM), Design Memorandum (DM), Feature Design Memorandum (FDM), General Reevaluation Report(GRR) or Limited Reevaluation Report (LRR). In cases where the LRR is the document supporting the PCA, it must append the technical document that it is updating". In most cases when an LRR is prepared, a DM is typically the most current technical document. We have experienced some recent cases where there were discrepancies in the project scope as well as the cost and economic data presented in the DM and the LRR--invariably, this has led to delays in getting the LRR's and the follow-on PCA packages cleared at the Washington level.

4. LRR's should only be used to update project economics from that presented in the Feasibility Report with Engineering Appendix as required by reference l.b. LRR's should not be used when there has been a major change to the project since its last review by ASA(CW). A General Reevaluation Report(GRR) is the appropriate vehicle for addressing reformulation changes and a GDM for major design changes per reference l.c. The Project Manager (PM) must coordinate with the Planning and Engineering Technical Managers (TM's) to ensure that: (1) all project documents supporting the PCA have been identified per reference l.a., and (2) these documents are consistent with the project to be constructed under the PCA. PM's must ensure that there is complete and consistent integration of the PCA and its supporting documents. Attention to the project document up front will allow for timely Washington approval of the PCA. The PM should ensure

that the PES in the LRS database clearly identifies the project document(s) supporting the PCA.

5. On a related matter, I have also enclosed recent direction from ASA(CW) on PCA processing and clearance. Except in limited circumstances, PCA's will no longer need to be cleared with the Office of Management and Budget. This should expedite PCA clearance at the Washington level; however, as noted in the last paragraph of the enclosure, the PM must recognize that PCA's will not be approved by ASA(CW) without ASA/OMB review of the report on which the PCA will be based. ASA(CW)'s direction, again, highlights the need for the PM to ensure the full integration of the PCA and supporting document(s).

6. Please give this memorandum the widest possible distribution to your DDE (PM)'s, your functional chiefs, and the PM/TM team.

FOR THE COMMANDER:

/s/

Encl

STANLEY G. GENEGA
Major General, USA
Director of Civil Works